

Questions to staff & of your organisation could be obtained at a regular staff meeting – or completed by programme/project manager

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| 1. How do you define which activities to work on in a given community? | |
| 2. How do you assess the needs in the communities? | |
| 3. What is the role of community members in defining which activities to work with you on? | |
| 4. How can community members give [organisation] feedback on the activities you are working on in their community? | |
| i. Do they? | |
| ii. If yes, how do you use the feedback? | |
| 5. How can community members feedback on your staff? | |
| i. Do they? | |
| ii. If yes, how do you use the feedback? | |
| 6. Who makes the project plan for your activities in a given community? | |
| 7. Do the communities you currently work in know what the next step is in your ongoing activities are? | |
| 8. Does your organisation have a code of conduct? | |
| i. If yes, how have you yourself used it? | |
| ii. How do you inform the communities you work in about your code of conduct? | |
| 9. What steps do you take to make sure your activities in a given community are sustainable? | |

Questions to community members

1. Which activities have [organisation] worked on in your community?

2. How did your community and [organisation] agree on the activities you & [organisation] should work on?

3. What is your community's role in the activities [organisation] is working on, in your community?

4. How can you provide feedback to [organisation] on the activities they are working on in your community?

5. How can you provide feedback to [organisation] on their staff?