



Travel Safety Policy

The Travel Safety Policy applies to all. It covers all volunteers and staff traveling on behalf of ORGANISATION. Companions who are not part of the EWB-DK team and are not responsible against the Terms of Reference for the mission are not subject to the Duty of Care of EWB-DK and hence are not covered by this policy.

The Travel Safety Policy sets out concrete measures and procedures, which everyone traveling, volunteers as well as employees, must understand and follow during travel. Specific measures apply when traveling to countries where conditions differ significantly from country of origin in terms of personal safety, political stability, infection risk and treatment options or countries affected by natural disasters.

Duty of Care

ORGANISATION commits itself to ensuring security during travel at the best possible level, to preventing volunteers from being exposed to unnecessary risks, and ensuring that travel is carried out in a safe manner.

ORGANISATION will handle any crises in accordance with instruction from authorities and adhere to its Emergency Plan.

ORGANISATION take upon itself no commitments towards safety of other fellow travellers during travel /unless explicitly stipulated in a formal agreement.

Informed Consent

Any mission or deployment on a voluntary basis and it is possible at all times to refrain from traveling to places or areas where the volunteer identifies a potential risk. The security policy, including the Duty of Care, is based upon informed consent from the person travelling. Further, advised that the family of the person, travelling is informed and has given its consent prior to travel. It is the responsibility of organisation and the volunteer to gather information about the security conditions within the country in question and to analyse the information. It is also the responsibility of the volunteer or staff to share travel safety information with accompanying external persons and to give them a realistic and fair view of the situation in the area visited.

Right and Duty to Withdraw from a Mission

All travellers have the right to withdraw from a situation or the whole journey at any time if they consider that the situation or journey poses an unnecessary risk. A withdrawal from a trip must not lead to disciplinary proceedings or have any other influence on the volunteer's terms of the future engagement and work. No volunteer is entitled to order another volunteer to participate in missions to risk areas against their will.

ORGANISATION may interrupt a mission or part of a mission at any time if safety and security are considered insufficient. Anyone on a mission has an obligation to withdraw when required.

In the preparation of mission, the volunteer is to obtain relevant information about the security situation in the given country and the volunteer must attend to all items on the checklist of preparations. Volunteers traveling with external companions are responsible for passing on the information and checklist to their fellow travellers.

Travel Safety – Information and Decision

In circumstances where the national or international or EU authorities' advice to "avoid any travel" or advice to "avoid unnecessary journeys", the mission to the area or country cannot be conducted.

Requests that the volunteer or staff acquire knowledge about the security situation at the destination. Prior to travel it is compulsory for volunteer or staff to complete the following assigned on site and /or online security course.

Stipulates the importance of registering at the Ministry of Foreign Affairs list of Danes abroad called "Danskerlisten". The list relates to a service offered by the Ministry of Foreign Affairs for Danes abroad and is aimed at facilitating contact in cases of crisis and security risks.

Aligns itself with international practices concerning hostage and kidnapping situations.

Local Security Measures

Whenever a possible local partner is involved in planning of mission travel, the local partner is involved in assessing safety and security risks in the local context.